



Community Integration Specialist

Assist adults with developmental disabilities in a fun and upbeat environment. Ideal candidate will be skilled and comfortable with assisting individuals with care and supervision during activities and community field trips.

Minimum Qualifications:

- High School Diploma or GED.
- Pass and maintain Med Pass Certification.
- Valid Ohio driver's license with no more than four points, eligibility under our insurance carrier. Maintain an acceptable driving record adhering to all driving laws and Rose-Mary regulations pertaining to driving.
- Read and write English.
- Ability to follow verbal and written directions.
- Ability to work in a team environment, collaborate with co-workers, supervisors, managers, and program staff via open communication in a positive and constructive manner.
- Must have a cooperative, caring nature, and ability to work in a stressful situation in a calm therapeutic manner.

Physical Requirements:

- Lifting 50 to 100 pounds.
- Transferring individuals from (with or without mechanical lifts) from wheelchair to chair, chair to wheelchair, in and out of the restroom, and in and out of vehicles.
- Assisting with hygiene and incontinence care as written in the individual service plan.
- Bending, twisting, standing, climbing, and kneeling.
- Pushing wheelchairs.

Position Responsibilities:

- To treat all individuals with dignity and respect.
- Ensure the safety and well-being of the individuals at all times.
- Facilitate full inclusion of the individual in recreation, volunteer, and leisure sites in the community.
- Support the individual in a person centered approach, accessing and using natural supports in the community.
- Teach safety awareness to the individual as they access their community.
- Assists individuals with all aspects of Active Treatment and related training for independence.
- Provides and assists individuals in activities of daily living; eating, grooming, dressing, and toileting according to their Individual Service Plan. Assists individuals develop daily living skills such as cooking, money management, housekeeping, personal hygiene, etc.
- Serves as a mentor, coach, and teacher, providing instruction and guidance through daily interactions and appropriate role modeling, as well as through formal programming, in areas of communication and social behavior.
- Maintain age appropriate and active engagement for assigned individual or group.
- Monitors the wellness of individuals and reports signs and symptoms of illness or medication reactions as needed.
- Implements and documents programs for each individual according to Service Plan and Behavior Support Strategies, if applicable, at the frequencies stated in their plan.

- Accurately records/documents progress of individual both in writing and verbally.
- Responsible for recording incident reports as necessary and submitting reports to the Supervisor in a timely manner according to procedures.
- Establishes and maintains positive relationships through effective interaction/communication with individuals, co-workers, supervisors, community members, parents, relatives, and guardians of individuals.
- Maintains privacy and confidentiality (HIPAA) in matters relating to individual records.
- Completes agency training program in a timely manner and participates in other professional development.
- Facilitates teamwork between all team members via open communication, sharing of responsibilities and a positive, constructive attitude.
- As a driver, maintains an acceptable driving record and adheres to all driving laws and RMC regulations pertaining to driving. Reports any accidents and/or damage of vehicles timely and according to RMC standards.
- As a certified medication passer, maintains medication passing certificate, administers medications according to the physician's orders, and completes reporting and documentation.
- Maintains a clean environment, (i.e., cleaning of equipment, work area, etc.), and other duties as assigned.
- Works shifts as scheduled, demonstrates good attendance, punctuality, and follows RMCs personnel policies. Follows proper procedure for calling off or requesting days off.
- Performs other related duties as directed.

The job description is a summary of the Community Integration Specialist's primary job responsibilities and is not all inclusive.

Rose-Mary is an Equal Opportunity Employer.