



Home Nurse

POSITION RESPONSIBILITIES:

1. The ability to work flexible schedule to meet the needs of the individuals.
2. Observe and interact with the individuals to learn and understand each individual's behavior and needs. Records all observations and care in adequate detail in the system provided.
3. Follow all physician's orders for the care of each individual i.e., treatments, medications, etc. and provides appropriate documentation.
4. Responsible for maintaining nursing records on all individual's medical conditions and test results in accordance with established protocol and procedures.
5. Responsible for assuring compliance with all Medicaid requirements relating to nursing.
6. Ensures privacy and confidentiality in record keeping and other matters relative to the individual's care including diagnoses, prognosis, and medications. Imparts information to staff strictly on a need to know basis.
7. Orients staff to symptoms and prognosis of specific diseases and syndromes.
8. Provides in-service training as needed.
9. Assists House Manager in keeping parents and staff informed of individual's medical conditions, needs, progress, etc.
10. Participates in IDT meetings, conferences, and other staff meetings as needed.
11. Order medication and medical supplies as needed.
12. Schedules Individuals medical appointments and attends such appointments with individuals when appropriate.
13. In cooperation with Supervisor and Manager, maintains an atmosphere and environment that is conducive to both the physical and emotional well being of the individuals.
14. Communicates with the Director of Nursing, House Manager, QIDP, and Supervisor on specific and general individual/program related problems or issues of concern.
15. Follows all policies and procedures of the Home and conducts self in a professional manner as a model for the DSP Staff.
16. Maintains Delegations of Nursing statements and provides Individual Specific Training for staff in assigned homes. Completes Medication Observations as required and follows Med Error Procedure.
17. Completes Quality Assurance assessments on a regular basis to ensure compliance of rules and regulations
18. Maintains Medical Appointment Tracker on all individuals to ensure they are up to date on immunizations, lab work, TB tests, and appointments.
19. Performs other duties as assigned

WORK CHARACTERISTICS:

- Possesses excellent assessment skills.
- Demonstrates leadership qualities.
- Displays flexibility.

- Exhibits ability to deal with emergency situations.
- Displays problem solving skills.
- Possesses integrity, sense of commitment, and sensitivity to residents.
- Able to communicate effectively both verbally and in writing.
- Ability to physically perform duties as outlined.

UNUSUAL WORKING CONDITIONS:

- Work will include evenings and weekends
- Assumes some on-call responsibilities
- May be exposed to contagious diseases
- May be exposed to aggressive or otherwise challenging individuals

MINIMUM QUALIFICATIONS:

The professional nurse shall have the following qualifications:

- Graduate of an accredited School of Nursing.
- Licensed by The State of Ohio as a Licensed Practical Nurse or Registered Nurse.
- Minimum of one-year experience in Medical/Surgical Nursing and/or working within a facility for the Developmentally Disabled.